



JOB ANNOUNCEMENT

Tenant Organizer / Advocate (Full-Time Position)

Inner City Law Center (ICLC) is a non-profit law firm on Skid Row. We combat slum housing and develop strategies to end homelessness. Founded on the fundamental principle that every person should always be treated with dignity and respect, our professional staff of 54 (including 29 attorneys) fights for justice for low-income tenants, working-poor families, people who are disabled or homeless, people living with HIV/AIDS, and veterans who are homeless.

Position Description: ICLC is seeking a Tenant Organizer to work with our Healthy Homes Project, which combines outreach, education, tenant organizing, and housing litigation to address housing-related health hazards that threaten vulnerable, low-income tenants.

No family should have to live in an unhealthy home. Our Tenant Organizers visit substandard buildings, educate tenants on the health effects of slum conditions and about their rights and responsibilities as renters, assist with filling and monitoring complaints to government agencies, and compile documents and information from groups of tenants to prepare for litigation. They also resolve landlord-tenant issues such as habitability concerns, lack of services or repairs, overcharges, and harassment by hosting tenant meetings, and facilitating conversations between tenants and landlords.

Hiring Criteria: Commitment to ICLC's mission and values. Excellent communication and organizational skills. Ability to interact with a wide range of clients in a kind, appropriate manner. Ability to quickly build trust and rapport with low-income tenants. Ability to assume responsibility quickly and work independently and as part of a team. Ability to use good judgment, multitask and meet deadlines. Must have a valid driver's license, insurance and a reliable car, and willingness to work evenings and weekends. Ideal candidate will have experience working with low-income families, including at least two years experience as an organizer, tenant rights advocate, or paralegal. Ability to speak, read, and write in Spanish is required.

Compensation: Salary commensurate with qualifications and experience. Excellent benefits.

How to apply: Priority will be given to applications received by November 19, 2017. However, we will accept applications until the position is filled. To apply, please email your cover letter setting forth interest in the position, resume, and three references to Lisa Charles, Program Assistant, at lcharles@innercitylaw.org.

ICLC is an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to their race, religion, ancestry, national origin, sex, sexual orientation, age, disability, marital status, domestic partner status or medical condition.