



JOB ANNOUNCEMENT

Supervising Attorney Lawyers Preventing and Ending Homelessness Project (Full-Time Position)

Inner City Law Center (ICLC) is a nonprofit law firm on Skid Row. We are looking for extraordinary people to help us end homelessness in Los Angeles. Founded on the fundamental principle that every person should always be treated with dignity and respect, ICLC fights for justice for low-income tenants, working-poor families, people who are disabled or homeless, people living with HIV/AIDS, and homeless veterans. Over the next six months, we will add 30 talented and diverse lawyers, paralegals, and other staff to our team so that we can serve far more people.

Position Description: ICLC seeks a talented, full-time Supervising Attorney to help lead an exciting new project to create and implement best practices in ending and preventing homelessness. ICLC is leading a collaboration of seven legal services organizations that are partnering with traditional homeless services providers within L.A. County's Coordinated Entry System. The Supervising Attorney will lead a team of attorneys and paralegals providing clients who are homeless or at risk of homelessness with a broad range of legal assistance that removes barriers to getting and staying housed. Strategies include eviction defense and other landlord/tenant disputes; maximizing income through government benefits and increased employability; limited immigration assistance; record expungement; citation defense; credit improvement; debt reduction; and preserving and obtaining housing subsidies. This whatever-it-takes effort to end and prevent homelessness will be the first time that comprehensive legal services will be fully integrated into the Coordinated Entry System.

The Supervising Attorney will directly supervise the work of attorneys and paralegals who represent clients in multiple areas of poverty law and will be expected to provide substantive input on strategy and outcomes relating to each attorney's case load. The Supervising Attorney will mentor team members, establish systems to organize the team's work-flow, and provide substantive legal supervision over the team's legal work. The Supervising Attorney will also have responsibilities related to managing the grant including tracking progress towards grant deliverables, drafting reports, and representing the project in outside meetings with our funder and partner agencies. The Supervising Attorney will also collaborate with the Directing Attorney of the project and other team members in identifying best practices to end and prevent homelessness using all available legal tools and partnership with homeless services case managers. The Supervising Attorney will work with the leadership of our partner legal services organizations to ensure the identification and spread of best practices and the provision of consistent services throughout the County.

Hiring Criteria: Commitment to ICLC's mission and values. Excellent oral and written communication skills. Organized and detail oriented. Ability to use good judgment, assume responsibility quickly, meet deadlines, and independently manage varied responsibilities. Understanding of the legal barriers confronting people experiencing homelessness and appreciation for the vital role social workers and other non-lawyers play in addressing their needs. At least five years experience representing clients in a large volume and broad variety of legal matters. Past experience supervising and mentoring attorneys in multiple areas of poverty law is required. Membership in the California Bar is required.

Compensation: Salary commensurate with qualifications and experience. Excellent benefits. This position is funded for three years, with a possibility for extension based on future funding.

How to Apply: Priority will be given to applications received by **August 19, 2018**. However, we will accept applications until the position is filled. To apply, please email your cover letter setting forth interest in the position, resume, and three references to Juliet Arganaraz, Director of Administration at jarganaraz@innercitylaw.org.

ICLC is an equal opportunity employer and all qualified applicants will receive consideration without regard to their race, religion, ancestry, national origin, sex, sexual orientation, gender identity, transgender status, age, disability, marital status, or medical condition. All qualified applicants with criminal histories shall be considered in a manner consistent with the requirements of the Los Angeles Fair Chance Initiative for Hiring.