



## **Job Announcement Directing Attorney (Full-Time Position)**

Inner City Law Center (ICLC) is a nonprofit law firm on Skid Row. Founded on the fundamental principle that every person should always be treated with dignity and respect, ICLC fights for justice for low-income tenants, working-poor families, people who are disabled or homeless, people living with HIV/AIDS, and homeless veterans. Inner City Law Center is doubling in size and we are looking for extraordinary people to help end homelessness in Los Angeles. Over the next six months, we will add 40 talented lawyers, paralegals, and other staff to our team so that we can serve far more people.

**Position Description:** ICLC is searching for a dynamic manager and attorney to design, implement, and lead a new legal services program intended to reduce homelessness across Los Angeles County. This groundbreaking program begins in February 2018 and will reduce homelessness by assuring that homeless and at risk of homeless youth, families, and individuals receive a wide array of legal services that enable them to overcome barriers to becoming and remaining housed. The Directing Attorney will lead a team of ICLC attorneys and paralegals in providing high-quality legal services with the assistance of senior attorneys with subject matter expertise and will oversee a consortium of six premier legal services organizations working in coordination with the leading homeless service providers in Los Angeles. The program will implement a “whatever it takes” approach to removing legal barriers to housing – including public benefits assistance, eviction defense, citation defense, domestic violence restraining orders, and other representation in many other matters impacting clients' housing. The Directing Attorney will serve as an integral part of ICLC's management team and will work closely with the directors of ICLC's other projects and with pro bono counsel. The Directing Attorney will be responsible for assuring that the team and our partners meet grant deliverables. The Directing Attorney will serve as ICLC's ambassador to community organizations and government agencies and perform other duties as needed.

**Hiring Criteria:** Demonstrated history of building and running successful legal services programs. The ideal candidate would have at least seven years of experience managing attorneys and legal projects and have a thorough understanding of the provision of legal services to low income clients. Commitment to ICLC's mission and values. Excellent communication and negotiation skills. Innovative and solution-oriented. Demonstrated understanding of issues affecting low-income communities and communities of color. Ability to assume responsibility quickly and work independently and as part of a team. Ability to use good judgment, multitask and meet deadlines. Ability to work productively with pro bono co-counsel. Membership in the California Bar or another State Bar required. Ability to speak Spanish preferred.

**Additional Information:** Salary commensurate with qualifications and experience. Excellent benefits. This position is funded for three years, with a possibility for extension based on future funding.

**How to Apply:** Priority will be given to applications received by December 22, 2017. However, we will accept applications until the position is filled. To apply, please email your resume and cover letter detailing your interest in the position to: Lisa Charles, Program Assistant, [lcharles@innercitylaw.org](mailto:lcharles@innercitylaw.org).

ICLC is an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to their race, religion, ancestry, national origin, sex, sexual orientation, age, disability, marital status, domestic partner status or medical condition.